



TRAINING COURSE AND HOURS	GOVERNMENT PROVIDED	CONTRACTOR PROVIDED
Basic Training – 72 Hours		XXX
FPS “orientation” training – 8 Hours	XXX	
Magnetometer/X-Ray Training (Applies only to screening posts) – 8 hours	XXX	
CPR/First Aid Training and Certification¹		XXX
Re-certification Training – 40 Hours (Every 2 years)		XXX
Basic Firearms Training – 40 Hours (Armed Guards Only)		XXX
Annual Firearms Qualification (Armed Guards only)		XXX

- A. Basic training, FPS “orientation” training, Magnetometer/X-Ray training, and basic firearms training are “one time only” courses, meaning that they do not have to be taken again during the Contract term once they are successfully completed by the Contractor’s employees.
- B. Annual firearms requalification does not require specific additional training; rather, it involves the Contract employee’s ability to pass the Federal Law Enforcement Training Center practical pistol course (See Section J, Exhibit 8) with a passing score. However, the Contractor shall be liable for ensuring that all Contract employees receive the training or range time necessary to successfully requalify on the practical pistol course on an annual basis, at no additional cost to the Government.

C-12.2-2 Supervisors

- A. All uniformed supervisors working under this Contract must successfully complete both basic training and supervisory training as shown in the following chart. The Government will provide to the Contractor, at no cost, one copy of the CGIM. The Contractor shall be responsible for photocopying the manuals for their employees’ use, at no cost to the Government. The CGIM should be provided to the supervisors on the first day of basic training. Following completion of basic training, the supervisors will be required to take and pass a written examination.



TRAINING COURSE AND HOURS.	GOVERNMENT PROVIDED	CONTRACTOR PROVIDED
Basic Training – 72 Hours		XXX
FPS Specific training – 8 Hours	XXX	
Magnetometer/X-Ray Training – 8 hours	XXX	
Annual CPR/First Aid Training and Certification		XXX
Re-certification Training – 40 Hours (Every 2 years)		XXX
Supervisory Training – 9 Hours		XXX
Basic Firearms Training – 40 Hours (Armed Guards Only)		XXX
Annual Firearms Requalification (Armed Guards only)		XXX

- B. Supervisory training will be based on Government-provided Supervisory Training Manual. The manual will be given to each supervisor at the beginning of the supervisory training course.
- C. **No supervisor shall be permitted to work under this Contract without having passed the basic training and written examination for basic training, the basic firearms course and qualification (if the supervisor will be armed), and the Government supervisory training.**
- C. Basic training, FPS “orientation” training, Magnetometer/X-Ray training, and basic firearms training are “one time only” courses, meaning that they do not have to be taken again during the Contract term once they are successfully completed by the Contract employees.
- D. Annual firearms requalification does not require specific additional training; rather, it involves the Contract employee’s ability to pass the Federal Law Enforcement Training Center practical pistol course (See Section J, Exhibit 8) with a passing score. However, the Contractor shall be liable for ensuring that all Contract employees receive the training or range time necessary to successfully requalify on the practical pistol course on an annual basis. The costs of such preparations should be factored into the offering prices, as they will not otherwise be paid for by the Government.

C-12.3 Written Examination

- 1. The Contractor must schedule with FPS a written examination that will test their employees’ familiarity with and understanding of the information contained in the CGIM after the Contract employees (productive and supervisory) successfully complete the basic training course. The test is multiple choice with 50 questions. All of the questions on the test are taken verbatim from the CGIM. The passing score for the examination is 80% (40 questions correct out of 50 possible questions).**

¹ NOTE: CPR re-certification is required on an annual basis, while First Aid re-certification is required on a bi-annual (two year) basis. CPR re-certification is a 6.5 hour course, while First Aid re-certification is a 2.5 hour course. Employees who worked under the previous Contract who possess valid CPR and First Aid certification cards can transfer their certification cards to this Contract without retraining, provided their certifications are renewed upon expiration.

1. How do you structure the FPS provided training? (i.e., number of people you'll train at one time and how often). Answer: GSA has a training officer and firing range. We can accommodate a large group in Seattle, where half the people will test in the firing range, the other half will take the written exam, and then they will switch. GSA is pretty flexible regarding the training, can provide for 3-4 at a time, but prefer one large group.
2. What does the 40 hours of armed training consist of? Answer: See page C-26, paragraph C-12.4. Contractor must provide this training. 8 hours of the 40 hours must be classroom training, with remaining hours being actual training/shooting time on a firing range.
3. How do we deal with Department of Licensing and armed guard licensing? A timely licensing plan. Answer: Department of Licensing's regulations have not changed; however, they will not be issuing a license based on the applicant's possession of a Concealed Pistol License. The time to process a license is very unpredictable, and contractors should plan for a worse case scenario. The contract start time is anticipated to be September 1, 2000, but this timeframe may slide. GSA will give the awardee 60 days before actual performance is to begin to ensure all processing requirements are met before the employee begins work.
4. Can the supervisor cover if someone is late? Answer: Yes, as long as the supervisor meets all qualifications required of productive personnel and their time is counted and charged at the productive rate. They may not, however, simultaneously perform the duties of supervisor and productive guard. See page C-10, paragraph C-7.2, Area/On Site Supervisor.
5. The solicitation says there is no CBA (collective bargaining agreement) in place. Are there efforts? Answer: Yes. The guard union is quite active and it is anticipated they will be contacting the awardee.
6. If new officers are needed prior to contract start up, how much time do we need to get through CGIM test? Answer: Allow at least 10 days for GSA to receive the test once you have provided the guard's name and SSN; and 3-5 days for results.
7. Are all of the listed posts currently staffed? Answer: Yes.
8. How much supervision are you anticipating? Answer: This is up to your company to provide according to your management plan. See page C-10 for more details. The contractor will propose in the technical proposal the hours to ensure all requirements are met of paragraph C-7.2 Area/On Site Supervisor. The supervisor will be required to sign in and out on the GSA Form 139 log.